



# 2018 - 2019

## University of Kentucky

### Alternative Service Breaks

### Volunteer Information Packet

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# Dear Applicant,

Thank you for your interest in volunteering through the University of Kentucky (UK) Alternative Service Breaks (ASB) program during your Weekends, Winter, Spring, or Summer Break! UK ASB is a program run by students, for students. UK ASB goes beyond the borders of Lexington and Kentucky and offers alternative ways to spend your breaks!

In partnership with the national service organization Break Away, we do our part to connect UK students to service *and* learning opportunities across the U.S. and around the world. Whether your interest lays in healthcare, the environment, education, poverty, or emergency aid, and whether the community you wish to serve is local, regional, national, or even international, we have an opportunity that will match your personal passions with a community's needs.

Even better, our list of Weekend, Winter, Spring, and Summer Break service immersions continues to grow so that you can find an opportunity as close as Appalachia or as far as Africa. With so many different issues to focus on and locations to travel to, you are sure to find the right alternative service break experience for *you*.

UK ASB is proud to announce that we will have **15** total trips this year, including **3** weekend trips, **3** winter break trips, **6** spring break trips, and **3** summer break trips!

Regardless of which service immersion you choose, you are *guaranteed* to come away from your experience with new **friends**, new **knowledge**, a renewed **sense of self**, and a renewed **desire to serve**.

We hope you will join us for what we hope will be a transformative and life-changing *experience* for you. We say *experience* because involvement in UK ASB does not begin and end with your service trip. Rather, it extends throughout the academic year with orientation sessions, educational programs, service projects, fundraising events, and of course a reunion gathering! We believe each of these components contributes to the overall success of each trip – whether it prepares you, builds you, challenges you, supports you, or connects you. We expect that UK ASB volunteers make a full-year commitment to participating in UK ASB; we also challenge volunteers to extend their commitment to the community service beyond their participation in UK ASB.

Our goal is to build future leaders that are active, conscientious citizens. Our mission is about much more than the here and now. It is about future leaders making our future world a better place to be. As our motto says, “*you’ve got to go there to know there.*” So, our challenge to you is to go there. Go there **physically**. Go there **mentally**. Go there **emotionally**. Go there **spiritually**. Then come back here with the knowledge and know-how to make a difference wherever you go.

Service immersion availability is limited, so if you know this is something you really want to commit to, submit your application and deposit fee early to reserve your spot. Before you do so, please carefully and thoughtfully read the following information about our program and application process. If you have questions, please do not hesitate to contact us.

Thank you for considering this opportunity to do something alternative with your academic break. We know you won't regret it. We look forward to receiving your application and having you volunteer through our program!

**~ UK ASB Leadership Team**

# UK ASB Program Information

## About Us

Through the Center for Community Outreach and the national service organization Break Away, the University of Kentucky Alternative Service Breaks program connects students with service opportunities in communities beyond the borders of Lexington and Kentucky. We aim to provide service experiences that are educational, cultural, and which promote active citizenship among UK students, faculty, and staff.

Our philosophy is that quality community service- particularly service immersion experiences- must involve:

- 1) **Strong, direct service** which addresses unmet community needs and is requested by the host site
- 2) Broad **education** and deep **reflection** about social issues facing communities
- 3) Exposure to the character and culture of the diverse communities in which we serve

Our approach is deeply rooted in Break Away's "Active Citizenship Continuum" and "Eight Components of a Quality Break Program," which include:

- |                               |                  |
|-------------------------------|------------------|
| 1) Strong Direct Service      | 5) Education     |
| 2) Full Engagement            | 6) Training      |
| 3) Diversity & Social Justice | 7) Reflection    |
| 4) Orientation                | 8) Reorientation |

# UK ASB Expectations

## What You Can Expect

In order for us to fulfill our program's mission and goals, it is imperative that all UK ASB participants (including volunteers, site leaders, and site advisors) engage fully in all aspects of their service immersion. Being a UK ASB participant requires time, energy, and commitment, including meeting requirements before, during, and after the program. Below are details about what we expect of participants, and what participants can expect of us:

## **We Will Expect That You...**

- Be in good academic standing as a part/full-time undergraduate/graduate student at the University of Kentucky
- Complete the online UK ASB Volunteer Application to the best of your ability
- Submit a non-refundable deposit fee (\$50/domestic trips, \$200-\$500/international trips)
- Fully cover the cost of your trip per our payment plan
- Attend **1** (Weekend), **4** (Winter Break), or **4** (Spring and Summer Break) required pre-trip **Pre-Connect Meetings**, that will include training, orientation, and education related to your specific service trip, as well as important information to prepare you for the experience
- Attend **1** required post-trip **Re-Connect Gathering**, that will include various reunion and reorientation activities
- Fully engage in all aspects of your service trip, including service work, facilitated reflection, and group activities
- Respect others in your group and be willing to cooperate in a group in setting
- Remain flexible, open-minded, and responsible as a representative of the university
- Adhere to all University of Kentucky and Alternative Service Breaks policies
- Obtain passport, visa, immunizations, and/or travel insurance prior to your trip, as applicable (these costs are not covered by UK ASB)

## **In Return, You Can Expect To...**

- Receive an e-mail confirming your acceptance to UK ASB and trip placement within **1** week
- Receive ongoing support from **2** student Site Leaders and **2** faculty/staff Site Advisors assigned to your service trip
- Receive transportation, lodging, meals, activities, and materials associated with your service trip (all-inclusive)
- Receive info about leadership, fundraising, scholarship, and service opportunities through UK ASB
- Receive ongoing training, orientation, and education related to your service trip through pre-/post-trip meetings
- Develop or enhance your leadership skills such as teamwork, communication, and problem-solving
- Develop or deepen your knowledge of society's most pressing and complex social issues
- Get connected to volunteer opportunities beyond your service trip
- Make lasting memories and gain strong friendships
- Gain a strong sense of identity and self
- HAVE FUN!

# UK ASB Policies and Contracts

In order to ensure that our UK ASB service immersions are safe and successful, we **REQUIRE** that all UK students, faculty, and staff who volunteer through our program understand and abide by the following contracts and policies:

## Service First Contract

As our name implies, we exist primarily as a service organization. Throughout your service trip, you will have many opportunities to engage in the local community and experience a new culture and group of people. However, the primary goal of a UK ASB trip is to serve. Service can be found in a wide variety of ways, whether building a home, teaching English, feeding the homeless, or mentoring youth. In the eyes of UK ASB, no service we do is worth more than another service. All service performed can be impactful. As a program, we invest much time and research to ensure that the sites we partner with will allow UK students, staff, and faculty to serve roughly 8 hours every day throughout their trip. Because you are on a service trip, you will more than likely experience conditions that you are not used to. This may include, but is not limited to, cold showers, lack of heat/AC, shared rooms, and smaller meal sizes. Because UK ASB operates as a service-immersion program, it is necessary to have immersive service for a successful trip.

*When submitting your online application, and to participate in the UK ASB program, you must agree that you have carefully read the Service First Contract, and understand commitment expected of all UK ASB volunteers.*

## Full Value Contract

The University of Kentucky Alternative Service Breaks program aims to provide service experiences that are educationally and personally transformative, as well as to promote active citizenship among UK students, faculty, and staff. As such, it is imperative that volunteers engage fully in all aspects of the UK ASB program, including required meetings before, during, and after their actual service trip. These requirements ensure that our volunteers fulfill to the best of their ability the commitment they make to our program, to their service team, and to the community. These requirements also ensure that our program strives to fulfill the commitment we make to prepare our volunteers for safe and successful service experiences.

Because UK ASB volunteers entrust our program to provide the highest quality alternative service breaks possible, we require that all volunteers attend both pre-trip and post-trip meetings relevant to their experience. These include but are not limited to\*:

- 1) Four Pre-Connect Meetings (pre-determined, inclusive of training, orientation, and education)
- 2) One Pre-Trip Service Project (pre-determined, related to your specific service trip)
- 3) Two Pre-Trip Fundraising Events (one related to your specific trip and one all-ASB)
- 4) One Re-Connect Gathering (pre-determined, inclusive of reunion and reorientation activities)

During the actual service trip, we expect that volunteers fully engage in all aspects of their service trip, including service work, facilitated reflection, and group activities. To ensure that all UK ASB volunteers enjoy a safe and successful service experience, we require that volunteers stay with the group for the duration of their service trip. All volunteers are also required to stay and move with the group, and are not allowed to arrive late, leave early, or leave the group for any reason (e.g. to visit a friend or relative). This includes international departures. The group will meet on UK's campus and travel together to the airport. Following the trip, the group will return from the airport to UK's campus. All members of the group are required to travel with the group to and from the airport.

\*UK students, faculty, and staff participating in UK ASB weekend service trips will only be required to attend one Pre-Connect Meeting, and pre-trip service projects and fundraising events are not required.

*When submitting your online application, and to participate in the UK ASB program, you must agree that you have carefully read the Full Value Contract, and to invest the time, energy, and commitment required of all UK ASB volunteers. You must agree to fulfill all requirements detailed in the Full Value Contract, in order to ensure that you and others gain full value from their service experience.*

## **Diversity and Inclusion Contract**

The University of Kentucky is committed to equal opportunity and nondiscrimination in all programs, events, and services, and does not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, marital status, age, veteran status, or physical or mental disability. Likewise, the Alternative Service Breaks program seeks volunteers who are representative of the diverse students present at UK and does not discriminate on the basis of any of these factors. Diversity and inclusion are core values of UK ASB, and as such, we require that all volunteers interact in a manner suiting these core values. This means demonstrating acceptance and understanding toward others – in words and actions – including other UK students, faculty, staff, and community members at all UK ASB-sponsored meetings, events, activities, etc. In addition, as a program working to address social injustices through our work in the community, we will engage volunteers in regular discussion about issues of diversity and social justice as relevant to each service trip. We expect all UK ASB volunteers to actively engage in these discussions, and to demonstrate respect and open-mindedness toward others and their different viewpoints.

*When submitting your online application, and to participate in the UK ASB program, you must agree that you have carefully read the Diversity and Inclusion Contract, to support UK's commitment to equal opportunity and nondiscrimination by contributing to a climate of mutual acceptance and understanding. You must also agree to actively participate in and contribute to discussions about diversity and social justice as relevant to your service trip, and to remain respectful and open-minded toward others and their different viewpoints during these discussions.*

## **Alcohol and Drug Free Policy**

As a University of Kentucky-sponsored program, all Alternative Service Breaks volunteers are bound by the UK Code of Student Conduct during their participation in the program: <http://www.uky.edu/StudentAffairs/Code/part1.html>.

The UK Code of Student Conduct, inclusive of UK's Alcohol Policy, thereby extends to UK students who participate in UK ASB-sponsored meetings, events, activities, etc. whether on-campus or off-campus. In alignment with UK's Alcohol Policy, UK ASB maintains a strict alcohol and drug (including tobacco and tobacco products) free policy that also aligns with our program's core values. All UK ASB volunteers are prohibited from consuming alcohol or other drugs at UK ASB-sponsored meetings, events, activities, etc. in order to:

- 1) ensure the safety of all volunteers on our service trips
- 2) maintain focus on the primary purpose of our trip – service
- 3) maintain group cohesion among volunteers who are diverse in age
- 4) ensure that a group's presence in the community does no harm.

Consequences of a volunteer's failure to adhere to our full-engagement policy are at leadership team's discretion and may range from a verbal warning to a volunteer's expulsion from the program at their own expense. Depending upon the violation, consequences may also include other disciplinary actions through the UK Dean of Students Office and/or legal ramifications through local law enforcement.

When submitting your online application, and to participate in the UK ASB program, you must agree that you have carefully read the Full-Engagement Policy, and to abstain from using alcohol and other drugs at UK ASB-sponsored meetings, events, activities, etc. You must also agree to abstain from using alcohol and other drugs for the duration of your service trip – which begins when you depart Lexington and ends when you arrive back in Lexington. You must also agree to abide by the UK Code of Student Conduct at all times as a UK ASB volunteer. Finally, you must also agree that you understand there will be consequences for your actions should you violate the Full-Engagement Policy, or UK Code of Student Conduct, and to accept these consequences even at your own expense as you are the sole person responsible for your behavior.

## **Payment Policy**

The UK Center for Community Outreach operates strictly as a not-for-profit coordinator of the ASB program, inclusive of weekend, weeklong, and two-week service trips, as well as year-round educational and social programming that takes place pre- and post-trip. As such, we are able to offer service experiences at cost to UK students – meaning that students pay only for the projected cost of their trip, as estimated based upon prior year spending and anticipating upcoming year spending. Once a student applies and is accepted to the UK ASB program, and placed on a specific service trip, that student is expected to pay the full cost of their service trip in the form of program fees. These program fees, paid to the CCO, are then dispersed by the CCO to vendors to cover the cost of that student's transportation, lodging, meals, activities, and materials, in addition to covering the cost of year-round programming for volunteers. In this way, the CCO acts as a sort of third-party travel agent, coordinating logistics and distributing funds on behalf of UK ASB volunteers. Thus, it is imperative that UK ASB volunteers pay their program fees by the payment deadlines set for their specific service trip, regardless of unforeseen circumstances, as outlined in the ASB Payment Schedule: <http://www.UK ASB.org/apply/payments>.

### ***Deposit Fees***

- Deposit fees paid by applicants at the time they submit their online application are considered non-refundable.
- Deposit fees are considered non-refundable, even if a participant withdraws from the UK ASB program for any reason.
- No exceptions will be made for non-refundable deposit fees, even if a participant withdraws due to an emergency.
- For 2018-2019 ASB service immersions, the non-refundable deposit fees are:
  - \$25/Student for Weekend, Domestic Service Trips
  - \$50/Student for Weeklong, Domestic Service Trips
  - \$200-\$350/Student for Weeklong, International Service Trips
  - \$500/Student for Two-Week, International Service Trips\*
- Applicants who preference both an international service immersion and a domestic service immersion in their online application should pay the international rates for their non-refundable deposit fee. If their preferred international service trips are full at that time, the applicant will be placed on a domestic service trip and the fee will be applied to the cost of that trip.
- If an applicant chooses to be placed on a waitlist for a particular service immersion, UK ASB will not accept a deposit until they are removed from the waitlist and given a spot on a trip.
- Applicants who pay a deposit fee, but who are **not** accepted to the UK ASB program for any reason, will be refunded their deposit fee.
- Applicants who pay a deposit fee, but who are asked to leave the UK ASB program at any time for not meeting program expectations (e.g. good academic standing), will not be refunded their deposit fee.
- Deposit fees are considered non-transferrable, even if an applicant vacates their spot and another applicant fills that spot.

### ***Program Fees***

- Once a student applies and is accepted to the UK ASB program, and placed on a specific service trip, that participant is expected to pay the full cost of their service trip in the form of program fees by the payment deadlines set for their specific service trip (See ASB Payment Schedule).



- If a participant does not maintain on-time payments as per the ASB Payment Schedule, that student will be in jeopardy of losing their spot on the service trip without refund (unless a replacement is identified).
- If a participant has not paid their **total** trip costs by the final payment deadline, that student will be in jeopardy of losing their spot on the service trip without refund (unless a replacement is identified).
- The UK ASB program reserves the right to forfeit a participant's spot on a service trip to a person on the wait list for that trip if their payments are not received on time as per the ASB Payment Schedule.
- If a participant chooses to withdraw from the UK ASB program at any time or for any reason, assuming there is no wait list, the participant is solely responsible for finding their replacement or for paying the full cost of their service trip (See Withdrawal Policy).
- If a participant is asked to leave the UK ASB program at any time for not meeting program expectations (e.g. good academic standing), assuming there is no wait list, the participant is solely responsible for finding their replacement or for paying the full cost of their service trip (See Withdrawal Policy).
- If a replacement **can** be found by the participant, the original participant will no longer be responsible to pay the full cost of their service trip, and will be refunded their amount paid, less any fundraising monies and their non-refundable deposit, without exception (See Withdrawal Policy)
- If a replacement **cannot** be found by the participant, the participant remains responsible to pay the full cost of their service trip including any remaining amount due, without exception (See Withdrawal Policy).
- Total service trip costs have been assessed by UK ASB based upon projected costs for each service trip and the previous years' service trip expenses. All program fees paid by participants are considered "all-inclusive" of transportation, lodging, meals, activities, and materials, including a t-shirt.
- For international service trips, program fees **do not** include the cost of obtaining suggested or required passports, visas, immunizations, and/or supplemental travel insurance. These additional costs are not included in the program fees, and will be incurred by individual participants as applicable and required.

### ***Withdrawal Policy***

- Once a student's online application and non-refundable deposit fee are received, they will be notified of their acceptance to the UK ASB program and placed on a specific service trip.
- If a participant chooses to withdraw from the UK ASB program for any reason, the participant is solely responsible for notifying the UK ASB program of their intent to withdraw from the program.
- Withdrawals from the UK ASB program will only be accepted in writing by: 1) Submitting an ASB Withdrawal Form to the Center for Community Outreach in the Gatton Student Center A255, and 2) Sending written notification via e-mail to Site Leaders **and** Jeremiah Wayne at [ukasb@ukcco.org](mailto:ukasb@ukcco.org).
- If a participant chooses to withdraw from the UK ASB program at any time or for any reason, assuming there is no wait list, the participant is solely responsible for finding their replacement or for paying the full cost of their service trip.
- If a participant is asked to leave the UK ASB program at any time for not meeting program expectations (e.g. good academic standing), assuming there is no wait list, the participant is solely responsible for finding their replacement or for paying the full cost of their service trip.
- If a replacement **can** be found by the participant, the original participant will no longer be responsible to pay the full cost of their service trip, and will be refunded their amount paid, less any fundraising monies and their non-refundable deposit, without exception.\*\*
- If a replacement **cannot** be found by the participant, the participant remains responsible to pay the full cost of their service trip including any remaining amount due, without exception.
- The deadline to withdraw for a weekend trip is two weeks before the trip departure date, the deadline to withdraw from a one week domestic service trip is one month before the trip departure date, and the deadline to withdraw from an international service trip (either one or two weeks) is two months before the trip departure date.\*\*\*

### ***Refund Policy***

- All deposit fees are considered non-refundable without exception, unless a student is **not** accepted to the UK ASB program for any reason. In that case, their deposit fee will be refunded.
- If a participant withdraws from or is asked to leave the UK ASB program for any reason, and a replacement **can** be found by the participant, the original participant will be refunded only when the replacement participant has paid for their service trip in full.
- If a participant withdraws from or is asked to leave the UK ASB program for any reason, and a replacement **cannot** be found by the participant, the participant will not be refunded and remains responsible to pay for the full cost of their service trip.
- If a participant's combined payments AND fundraising or combined payments AND scholarships exceed the full cost of their service trip, a refund for the excess payments will be issued following their service trip if requested by the participant.\*\*\*\* This only applies to individuals who paid out-of-pocket in conjunction with fundraising/scholarships. If an individual solely fundraised more than the cost of the trip, the fundraised overage will not be refunded.

**\*Whereas applications for most 2017-2018 ASB service trips are accepted on a first-come, first-served basis, applicants for our two-week, international service trips will also be subject to interview for placement. Applicants will not be expected to put down their non-refundable deposit for two-week, international service trips, until they have interviewed and are offered a position.**

**\*\*If a replacement is found by the participant on or after airline tickets have been purchased in their name, the original participant will be responsible for applicable ticket change fees, or will remain responsible for paying the full cost of their airline tickets.**

**\*\*\*There will be no guarantee that certain costs can be refunded, including (but not limited to) airfare costs and service site programming fees.**

**\*\*\*\*Participants reserve the right to "donate" all or a portion of their excess fundraising to the UK ASB Scholarship Fund for the following academic year.**

*When submitting your online application, and to participate in the UK ASB program, you must agree that you have carefully read the Payment Policy and Withdrawal Policy, and to adhere to these policies as well as the payment deadlines set for your specific service trip. You must also agree that you understand that once you apply and are accepted to the UK ASB program, you become responsible to pay for the full cost of your service trip without exception, even if you withdraw from the program at any time or for any reason.*

# UK ASB Service Immersion Descriptions

Weekend Service Immersions		
<b>Nov. 2 - 4, 2018</b>	<b>Childhood Disability &amp; Illness Support</b>	<b>\$25/Student</b>
<p>Though most of ASB's service immersions are one- or two-week programs, ASB also offers students the opportunity to engage in weekend service trips to a non-profit medical camping facility. At this camp, children living with life-threatening illnesses and their families can enjoy a camp experience, free of charge, to have fun, feel normal, and forget about their everyday struggles. Participants will escort children and families throughout the weekend schedule, participate in all camp activities, and interact with the courageous campers. The children attending camp this weekend will all have physical disabilities.</p>		
<b>Nov. 2 - 4, 2018</b>	<b>Lexington-Focused</b>	<b>\$25/Student</b>
<p>"Sometimes when you're looking for an answer, you search everywhere else before you look at what's right in front of you." – Dean Hughes. This year, ASB is taking a new approach to our service immersion trips by offering a trip centered around the social issues that our local campus and city experience. Participants will become acclimated to the local area and gain a perspective of the diverse service opportunities available "right in front of them" throughout a "progressive-dinner"-like service immersion weekend. More information on what the service will look like coming soon!</p>		
<b>TBD Spring, 2019</b>	<b>Childhood Disability &amp; Illness Support</b>	<b>\$25/Student</b>
<p>Though most of ASB's service immersions are one- or two-week programs, ASB also offers students the opportunity to engage in weekend service trips to a non-profit medical camping facility. At this camp, children living with life-threatening illnesses and their families can enjoy a camp experience, free of charge, to have fun, feel normal, and forget about their everyday struggles. Participants will escort children and families throughout the weekend schedule, participate in all camp activities, and interact with the courageous campers. The children attending camp this weekend will all have physical disabilities.</p>		

Winter Break Service Immersions		
<b>Dec. 29 – Jan. 5</b>	<b>LGBTQ+ Support</b>	<b>\$350/Student</b>
<p>For the first time, UK ASB is offering a trip that serves and supports LGBTQ+ populations in need! The exact service partners have yet to be finalized, but the potential partners could include LGBTQ+ homeless shelters and youth programs, support groups, hotline services, and HIV/AIDS centers. More information regarding service details are coming soon!</p>		
<b>Dec. 27 – Jan. 6</b>	<b>Sustainable Agriculture</b>	<b>\$2,500/Student</b>
<p>UK ASB volunteers traveling to San Cristóbal, Ecuador, an island of the Galapagos, will work through UBelong. This organization is founded "to advance international development efforts and promote cross-cultural understanding." In San Cristóbal, exotic and invasive species like blackberry bushes, fire ants, and wild pigs affect the indigenous biodiversity of the island. Participants will remove foreign species while supporting local agriculture to reduce the current need for fruit and vegetable imports.</p>		
<b>Dec. 29 – Jan. 5</b>	<b>Global Youth Empowerment</b>	<b>\$1,400/Student</b>

UK ASB volunteers traveling to Monte Cristi, Dominican Republic this summer will work with the non-profit organization Outreach360 to further their mission of “releasing the hero within – involving people to provide opportunities to orphaned, abandoned, and disadvantaged children in the Dominican Republic.” Specifically, volunteers will participate in Outreach360’s Teach Corps-English Education program, helping to teach children basic English language skills in Outreach360’s Learning Center. Volunteers will also be expected to make daily lesson plans, read to students during free-time and facilitate recess activities.

<b>Spring Break Service Immersions</b>		
<b>Mar. 9 – 16</b>	<b>Domestic Violence Awareness</b>	<b>\$200/Student</b>
UK ASB participants will be working at an emergency domestic violence shelter and advocacy center dedicated to eliminating domestic violence through prevention, education, and intervention. Volunteers will not be involved in direct service with domestic violence survivors. Instead, volunteers will be doing indirect service throughout the shelter such as painting, yard work, and cleaning. At the shelter, volunteers will also be provided daily educational seminars from the program staff.		
<b>Mar. 9 – 16</b>	<b>Disaster Relief</b>	<b>\$350/Student</b>
UK ASB participants will be working with organizations that provide relief to areas that have recently been ravished by natural disasters. The exact service partners have yet to be finalized, but more information is coming soon!		
<b>Mar. 9 – 16</b>	<b>Immigration Activism</b>	<b>\$200/Student</b>
UK ASB participants will be working with organizations that support and offer humanitarian relief to refugee and immigrant populations. The exact service partners have yet to be finalized, but more information is coming soon!		
<b>Mar. 9 – 16</b>	<b>Hunger &amp; Homelessness Awareness</b>	<b>\$350/Student</b>
UK ASB participants will be working with organizations that combat food and housing insecurity. The exact service partners have yet to be finalized, but more information is coming soon!		
<b>Mar. 9 – 16</b>	<b>Wildlife Habitat Conservation</b>	<b>\$200/Student</b>
UK ASB participants will work with a non-profit wildlife sanctuary that cares for non-releasable wild animals rescued from lives of abuse or neglect, including big cats, bears, wolves, primates, bats, and more. Participants will work on various projects around the site, ranging from constructing new habitats to rehabilitating old ones. Because it takes weeks of training to properly feed and care for these animals, and for safety reasons, UK ASB volunteers will not work in direct contact with these animals. Instead, volunteers will assist with construction or other projects at the site.		
<b>Mar. 9 – 16</b>	<b>Global Youth Empowerment</b>	<b>\$1,400/Student</b>
UK ASB volunteers traveling to Monte Cristi, Dominican Republic this summer will work with the non-profit organization Outreach360 to further their mission of “releasing the hero within – involving people to provide opportunities to orphaned, abandoned, and disadvantaged children in the Dominican Republic.” Specifically, volunteers will participate in Outreach360’s Teach Corps-English Education program, helping to teach children basic English language skills in Outreach360’s Learning Center.		

Volunteers will also be expected to make daily lesson plans, read to students during free-time and facilitate recess activities.

<b>Summer Break Service Immersions</b>		
<b>May 10 – 26</b>	<b>Global Youth Education</b>	<b>\$2,500/Student</b>
<p>UK ASB participants will work with Ubelong, an organization founded “to advance international development efforts and promote cross-cultural understanding.” In Accra, Ghana, Ubelong places volunteers with the non-profit organization, Cheerful Hearts Foundation (CHF), which works to “educate and empower rural citizens through human rights, public health, and education initiatives so they can sustain an improved standard of living.” Accra is affected by many problems, which contribute to poor quality and access to education such as overcrowded classes, material shortages, and deficient infrastructure. UK ASB participants will work with teachers in elementary, middle, and/or high schools to help create more interactive and student-centered learning environments.</p>		
<b>May 10 – 26</b>	<b>Global Youth Empowerment</b>	<b>\$1,400/Student</b>
<p>For the very first time, UK ASB participants will be traveling to Merida, Mexico this summer to work with UBELONG, an organization founded “to advance international development efforts and promote cross-cultural understanding.” Participants will be working in a daycare or orphanage supporting disadvantaged youth who have been emotionally, physically, and/or sexually abused or who may have mothers who simply cannot afford childcare. Specifically, volunteers will be partaking in a range of daily activities, which include but are not limited to homework help, playing sports, making art, cleaning up the facility, cooking meals, and preparing activities.</p>		
<b>May 10 – 26</b>	<b>Childhood Disability &amp; Illness Support</b>	<b>\$50/Student</b>
<p>In addition to the Childhood Disability &amp; Illness Support Weekend Trips, UK ASB is also offering a week-long service immersion to the non-profit medical camping facility this summer! This camp provides the opportunity for children living with life-threatening illnesses and their families to enjoy a camp experience, free of charge, to have fun, feel normal, and forget about their everyday struggles. Participants will escort children and families throughout the weekend schedule, participate in all camp activities, and interact with the courageous campers. More information on the specific disability/illness focus of this weekend coming soon!</p>		

# UK ASB Payment Schedule

## Payment Methods

Each payment, including your non-refundable deposit fee and four subsequent program fee payments, can be paid by cash, credit card, or check paid to the order of "UK Center for Community Outreach." They can be paid online through the [UKY Tickets Box Office](#) or in person at the UK Box Office temporarily located in room A154R of the Gatton Student Center (first floor), open Monday - Friday, 9 AM - 4 PM. Your volunteer application should be submitted along with your non-refundable deposit to the Student Center Ticket Office. NOTE: Though we make every effort to accurately track students' payments toward the total cost of their UK ASB service trip, please keep all receipts from your payments distributed by the Ticket Center for your records. If you have specific questions, please email our Finance Chair, Brittany Auvil, at [fc.ukasb@gmail.com](mailto:fc.ukasb@gmail.com).

## Payment Plan

The UK ASB program has specific deadlines by to distribute fees collected from students to vendors associated with each service trip (e.g. transportation, lodging, meals, activities, and materials, etc.). Thus, it is imperative that UK ASB volunteers pay their program fees by the payment deadlines set for their specific service trip, regardless of unforeseen circumstances. If a participant has not paid their total trip costs by the final payment deadline, that student will be in jeopardy of losing their spot on the trip without refund. The UK ASB program reserves the right to forfeit your spot on a service trip to a person on the waitlist for that trip if your payments are not received on time as indicated below:

### 2018 - 2019 Weekends

Payment	Deposit Fee	Total
Due Date	With App	
Childhood Disability and Illness Support (Fall & Spring)	\$25	\$25
Lexington-Focused	\$25	\$25

### 2018 Winter Break

Payment	Deposit Fee	Payment 1	Payment 2	Payment 3	Final Payment	Total
Due Date	With App	10/1	10/19	11/2	11/16	
Global Youth Empowerment (DR)	\$200	N/A	\$400	N/A	\$400	\$1400
Sustainable Agriculture (Galapagos)	\$500	\$500	\$500	\$500	\$500	\$2500
LGBTQ+ Support	\$50	N/A	\$150	N/A	\$150	\$350

## 2019 Spring Break

Payment	Deposit Fee	Payment 1	Payment 2	Final Payment	Total
Due Date	With App	10/19	11/16	1/18	
Wildlife Habitat Conservation	\$50	\$75	N/A	\$75	\$200
Immigration Activism	\$50	\$75	N/A	\$75	\$200
Domestic Violence Awareness	\$50	\$75	N/A	\$75	\$200
Disaster Relief	\$50	\$150	N/A	\$150	\$350
Hunger & Homelessness Awareness	\$50	\$150	N/A	\$150	\$350
Global Youth Empowerment (DR)	\$200	\$400	\$400	\$400	\$1400

## 2019 Summer Break

Payment	Deposit Fee	Payment 1	Payment 2	Payment 3	Final Payment	Total
Due Date	With App	12/14	1/18	2/15	3/8	
Childhood Disability and Illness Support (Summer Week-long)	\$50	N/A	N/A	N/A	N/A	\$50
Global Youth Education (Ghana)	\$500	\$500	\$500	\$500	\$500	\$2500
Global Youth Empowerment (Mexico)	\$200	\$400	\$400	N/A	\$400	\$1400

# UK ASB Application Process

## **Online Application**

To apply, please visit: <http://www.ukasb.org/apply-now>

Applications will be accepted on a first-come, first-served basis until all volunteer spots are filled, after which time a wait list will be created. Once **both** your online application and non-refundable deposit fee are received, you will be notified of your acceptance to the UK ASB program.

Within one week after we receive your application and deposit fee, we will confirm your acceptance to the UK ASB program and your service trip placement via e-mail. Please “reply” via e-mail to notify us that you received our confirmation e-mail and to “accept” in writing your service trip placement.

## **Non-Refundable Deposit Fee**

Volunteers who submit their application will **not** be accepted to the UK ASB program, or placed on a service trip, until **both** their online application and non-refundable deposit fee is received.

Non-refundable deposit fees can be paid by cash, credit card, or check paid to the order of “UK Center for Community Outreach” should be submitted to the UK Box Office temporarily located in room A154R of the Gatton Student Center (first floor), open Monday - Friday, 9 AM - 4 PM. Payments can be made by cash, credit card, or check paid to the order of “UK Center for Community Outreach.”



# UK ASB Schedule of Events

## Mark Your Calendar!

Mark your calendar for these important ASB events.

### ***2018 Fall Weekend Break Trip Important Dates***

<b><i>Date:</i></b>	<b><i>Time:</i></b>	<b><i>Location:</i></b>	<b><i>Details:</i></b>	<b><i>Expectations:</i></b>
Thursday, Oct. 18th	5 PM	Online	ASB Volunteer Apps Due	Required
Thursday, Oct. 25th	6 - 8 PM	The 90 Rm. 202	ASB Pre-Connect #1	Required
Tuesday, Jan. 15th	6 - 8 PM	The Plantory	ASB Re-Connect	Required

### ***2018 - 2019 Winter Break Trip Important Dates***

<b><i>Date:</i></b>	<b><i>Time:</i></b>	<b><i>Location:</i></b>	<b><i>Details:</i></b>	<b><i>Expectations:</i></b>
Thursday, Oct. 18th	5 PM	Online	ASB Volunteer Apps Due	Required
Thursday, Oct. 25th	6 - 8 PM	The 90 Rm. 202	ASB Pre-Connect #1	Required
Thursday, Nov. 8th	6 - 8 PM	The 90 Rm. 202	ASB Pre-Connect #2	Required
Thursday, Nov. 29th	6 - 8 PM	The 90 Rm. 202	ASB Pre-Connect #3	Required
Thursday, Dec. 6th	7 - 8:30 PM	The 90 Rm. 202	ASB Pre-Connect #4	Required
Tuesday, Jan. 15th	6 - 8 PM	The Plantory	ASB Re-Connect	Required

### ***2019 Spring Weekend Break Trip Important Dates***

<b><i>Date:</i></b>	<b><i>Time:</i></b>	<b><i>Location:</i></b>	<b><i>Details:</i></b>	<b><i>Expectations:</i></b>
Thursday, Jan. 17th	5 PM	Online	ASB Volunteer Apps Due	Required
Thursday, Mar. 7th	6 - 8 PM	Whitehall Rm. 204	ASB Pre-Connect #1	Required
Thursday, Mar. 28th	5 - 7 PM	The Plantory	ASB Re-Connect	Required

### ***2019 Spring and Summer Break Trip Important Dates***

<b><i>Date:</i></b>	<b><i>Time:</i></b>	<b><i>Location:</i></b>	<b><i>Details:</i></b>	<b><i>Expectations:</i></b>
Friday, Jan. 17th	5 PM	Online	ASB Volunteer Apps Due	Required
Thursday, Jan. 24th	6 - 8 PM	Whitehall Rm. 102	ASB Pre-Connect #1	Required
Thursday, Feb. 7th	6 - 8 PM	Whitehall Rm. 204	ASB Pre-Connect #2	Required
Thursday, Feb. 21st	6 - 8 PM	Whitehall Rm. 102	ASB Pre-Connect #3	Required
Thursday, Mar. 7th	6 - 8 PM	Whitehall Rm. 204	ASB Pre-Connect #4	Spring Only
Thursday, Apr. 18th	6 - 8 PM	Whitehall Rm TBD	ASB Pre-Connect #4	Summer Only
Thursday, Mar. 28th	5 - 7 PM	The Plantory	ASB Re-Connect	Spring Only

***We thank you for your interest in UK ASB,  
and we look forward to receiving your application!***