**EXP 396: Active Citizenship Training for Leaders**

**INSTRUCTOR:**

***Name***  Sarah Hermsmeier

***Office***  106 Student Center (in the Center for Student Involvement)

***Phone***  859-257-4673

***Email Address*** shermsmeier@uky.edu

***Office Hours*** Scheduled as requested; E-mail or call for appointment

**PEER INSTRUCTOR:**

***Name*** Drew Ritzel

***Phone***  937-238-0764

***Email Address***  andrew.ritzel@uky.edu

***Office Hours*** Scheduled as requested; E-mail or call for appointment

**COURSE CREDIT:** 1 Credit Hour, Graded Pass/Fail

**COURSE DATES:** Begins Thursday, January 16, 2014, and Convenes Thursday, April 17, 2014\*

 *\*For Summer Break Site Leaders Only – Convenes June 1st, 2014*

**TIME & LOCATION:** Thursdays, 7-8:30pm, Center for Student Involvement, 106 Student Center

**COURSE READINGS:**

***Atlanta, Georgia*** Outcasts United by Warren St. John\*

***Biloxi, Mississippi***Not Just the Levees Broke by Phyllis Montana-Leblanc\*

***David, Kentucky*** Clay’s Quilt by Silas House\*

***Dominican Republic*** In the Time of the Butterflies by Julia Alvarez\*

***Ecuador*** Mountains Beyond Mountains by Tracy Kidder\*

***Ghana*** My First Coup d’Etat by John Dramani Mahama\*

***Nicaragua*** The Country Under My Skin: A Memoir of Love and War by Gioconda Belli\*

***Washington, D.C.*** Urban Injustice: How Ghettos Happen by David Hilfiker\*

***Select Readings From*** Leadership for a Better World: Understanding the Social Change Model of Leadership Development by Susan Komives\*\*

Readings for Diversity and Social Justice by Maurianne Adams\*\*

 The Center for Leadership & Social Change Reflection Handbook by Florida State

University\*\*

***Other Short Readings and/or Digital Media as Assigned by Instructors***

*\*Course Readings Carried Over from the Fall 2013 Semester EXP 396, SEC 002 Course*

*\*\*Select Readings from Texts will be Provided by Instructors in Print and/or Electronically*

**COURSE INTRODUCTION:**

In both the Fall 2013 and Spring 2014 Semesters, all student site leaders selected to participate in the Alternative Service Breaks (ASB) program, housed within the Center for Community Outreach, will be required to enroll in EXP 396, SEC 002, “Active Citizenship Training for Leaders.” All student site leaders will be required to enroll in 1 credit hour of EXP 396, SEC 002 in Fall 2013, and 1 credit hour of EXP 396, SEC 002 in Spring 2014 (excluding site leaders for Nicaragua). Per Experiential Education requirements, students will be required to fulfill a total of 48 work hours, per 1 credit hour, in order to complete and receive a passing grade in the course.

**COURSE DESCRIPTION:**

This course is designed as a community-based learning experience through which ASB site leaders will explore concepts of active citizenship and service leadership, as they prepare to lead their peers on ASB service immersions. The purpose of this course is to prepare students with the knowledge and skills necessary to lead their peers on ASB service immersions, while deepening their leadership experience and supporting their journey toward active citizenship. This course is intended to complement students’ leadership experiences in the ASB program. It will require student participation in a variety of activities, including group meetings, training sessions, office hours, etc.

**COURSE OBJECTIVES:**

The objectives of this course are based upon intended learning outcomes for ASB student site leaders. As a result of participating in and successfully completing this course, students will be able to:

* Articulate the mission, vision, history, and philosophy of the UK ASB program.
* Exhibit knowledge of Break Away and the national “alternative breaks movement.”
* Articulate their past service experiences and goals for their journey toward active citizenship.
* Demonstrate skills for developing partnerships among peers, faculty/staff, and community partners.
* Demonstrate skills for facilitating group process such as teambuilding, discussion, and reflection.
* Demonstrate skills for leading service teams such as logistical planning, problem solving, and risk management.
* Demonstrate awareness of self in the context of others and the community.
* Demonstrate understanding of power and privilege in society, in the context of social issues.
* Develop a personal leadership style and philosophy.
* Develop a personal definition of social change.

**COURSE EXPECTATIONS:**

***General Expectations***

Most importantly, this course will require active learning on the part of each individual as an essential component of their learning experience in the course. Active learning requires that students engage in critical reflection about course readings and thoughtful discussion related to course concepts. Because this is an experiential education course, students will be expected to take ownership of their own experience by being self-guided. In addition, because this course is designed as a “cohort” experience, your individual contributions to the group process are critical. Overall, course expectations include:

* Arriving to group meetings and training sessions on time with course materials
* Reading and reflecting on assigned readings prior to meetings and sessions
* Active participation and contribution of ideas to group discussions and activities
* Successful completion of course assignments and delegated tasks by designated due dates

A student’s failure to meet the general expectations of the course will impact the student’s course grade.

***Academic Integrity***

Academic integrity is fundamental to the activities and principles of any university, and there are serious consequences for plagiarism and cheating. A student’s failure to demonstrate academic integrity in this course will impact the student’s course grade, and may result in other serious consequences. Please familiarize yourself with the portion of UK’s student code that addresses academic offenses, beginning with section 6.3.0 found at <http://www.uky.edu/Ombud/ForStudents_AcademicIntegrity.php>.

***Professional Behavior***

Because this course is designed around a student leadership experience, ASB site leaders will be required to maintain professionalism and integrity while representing the program. This includes upholding program and university policies as outlined in UK’s student code that addresses student rights and responsibilities found at <http://www.uky.edu/StudentAffairs/Code/part1.html> .

***Course Add/Drop***

A student’s failure to meet the expectations of ASB student leaders as outlined in their leadership application may result in the student’s dismissal from their position. Whether vacating their position involuntarily or voluntarily, students will be expected to complete requirements of the course so long as they are enrolled. Students may only drop EXP 396, SEC 002 if they vacate their position by the course drop deadline set forth by the UK Registrar’s Office. NOTE: ASB adheres to course drop deadlines and subsequent tuition refund amounts set forth by the UK Registrar’s Office found at <http://www.uky.edu/registrar/registrar-academic-calendar>.

***Accommodations***

Any student with a disability who is taking this course and needs an accommodation to complete the course requirements should contact the Disability Resource Center at 859-257-2754, in room 2 Alumni Gym, or by emailing Mr. Jake Karnes at jkarnes@uky.edu.

***Attendance Policy***

Students are expected to attend **ALL** group meetings and training sessions, in addition to holding and tracking a minimum of 2 office hours per week. Attending required group meetings, training sessions, and office hours is essential to succeeding in this course. Excused absences, as defined in Student Rights and Responsibilities (<http://www.uky.edu/StudentAffairs/code>), are acceptable. Students are expected to give their course instructor and/or program director 48 hours advanced noticed via phone or e-mail if unable to attend a scheduled group meeting, training session, office hour, etc. Students will be allowed no more than 2 unexcused absences per semester. Students will receive no credit for unexcused absences. Students will be expected to make up missed work hours.

***Late Assignments***

Assignments turned in late, without an acceptable excuse, will be considered unsatisfactory. Students will receive no more than 50% credit for late assignments. Late assignments will not be accepted after 48 hours past due.

**COURSE GRADING:**

This course is graded Pass/Fail. To obtain a passing grade, students must satisfactorily complete all of the following:

|  |  |
| --- | --- |
| ***For Spring Site Leaders:*** | ***For Summer Site Leaders:*** |
| Attend and participate in all group meetings and training sessions (See Course Schedule) | Attend and participate in all group meetings and training sessions (See Course Schedule) |
| Complete all readings and assignments by due date (See Course Schedule) | Complete all readings and assignments by due date (See Course Schedule) |
| Attend and lead a minimum of 2 pre-connect meetings (See ASB Calendar) | Attend and lead a minimum of 4 pre-connect meetings (See ASB Calendar) |
| Attend and lead a minimum of 1 pre-departure fundraising event (Unless Completed in Fall 2013) | Attend and lead a minimum of 1 pre-departure fundraising event (Unless Completed in Fall 2013) |
| Attend and lead a minimum of 1 pre-departure service project (Unless Completed in Fall 2013) | Attend and lead a minimum of 1 pre-departure service project (Unless Completed in Fall 2013) |
| Attend and lead a minimum of 1 re-connect event (All-ASB Re-Connect in April 2014) | Hold and track a minimum of 2 office hours per weekDuring Spring 2014 |
| Hold and track a minimum of 2 office hours per week during Spring 2014 | Complete group travel to the satisfaction of peer site leader and site advisors |
| Complete group travel to the satisfaction of peer site leader and site advisors | Assist with grading and/or observations for students participants who enroll in course credit for trip |
| Assist with grading and/or observations for students participants who enroll in course credit for trip |  |

Point values will be assigned to course requirements to aid both the instructor and student in tracking overall performance in this course. Total points earned will correspond to a percentage and grade, and students who achieve a grade of C or better will receive a passing grade, per the following scale:

**A 90% and higher (Pass)**

**B 89 – 80% (Pass)**

**C 79 – 70% (Pass)**

D 69 – 60%

E 59% and below

**Assignments Points Possible**

Meetings/Trainings (5pts/Each) 40

Office Hours (5pts/Week) 80

Pre-Connect Outlines 40

Participant Packet 30

Service Project Plan 10

Reflection Outline 40

Leadership Journal 80

Re-Connect Assignment 30

Transition Report 100

Transition Binder 40

ASB Leadership Joint Meeting 20

Pre-Connect Meetings (10pts/each) 20 +20 for Summer Break Site Leaders

Pre-Departure Service Project (10pts/each) 10 \*Bonus 10pts/Each Beyond One Project

ASB Shopping Day 10 \*Spring Break Site Leaders Only

ASB Work Days 10 \*Spring Break Site Leaders Only

ASB Leadership Briefing 20

Complete Group Travel 100

ASB Re-Connect 20 \*Spring Break Site Leaders Only

TOTAL 700 \*720 for Summer Break Site Leaders

**SCHEDULE & ASSIGNMENTS:**

Please consult the work schedule that follows for specific details about course assignments, the majority of which are reflective in nature. Specific instructions pertaining to assignments will be distributed electronically or in writing during group meetings and training sessions.

***For Spring Break Site Leaders Only***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Date:*** | ***Time:*** | ***Location:*** | ***Topic:*** | ***Due:*** |
| Thursday, Jan. 16th | 7-8:30pm | 106 Student Center | ASB Leadership Joint Meeting | **Pre-Connect Outlines** |
| Thursday, Jan. 23rd | 7-8:30pm | 106 Student Center | Meeting  | **Participant Packet** |
| Thursday, Jan. 30th | 7-8:30pm | 106 Student Center | ASB Pre-Connect #3 | **Service Project Plan** |
| Thursday, Feb. 6th | 7-8:30pm | 106 Student Center | Training: Diversity & Social Justice  | - |
| Thursday, Feb. 13th | 7-8:30pm | 106 Student Center | Meeting | - |
| Thursday, Feb. 20th | 7-8:30pm | 106 Student Center | Training: Facilitating Reflection | - |
| Thursday, Feb. 27th | 7-8:30pm | 106 Student Center | ASB Pre-Connect #4 | - |
| Thursday, Mar. 6th | 7-8:30pm | 106 Student Center | Training: Conflict Mediation, Crisis Management | **Reflection Outline** |
| Thursday, Mar. 13th | 2-4:30pm | Wal-Mart | ASB Shopping Day  | Need 1 Site Leader per Trip |
| Thursday, Mar. 13th | 7-8:30pm | 106 Student Center | Meeting | - |
| Thursday, Mar. 13th-Friday, Mar. 14th | All Day | 106 Student Center | ASB Work Days | Need 2 Hours per Site Leader |
| Friday, Mar. 14th | 4-5:30pm | 106 Student Center | ASB Leadership Briefing(Spring Only) | - |
| Saturday, Mar. 15th-Saturday, Mar. 22nd | All Day | Various Locations | ASB Spring Break Service Trips (Some Differ) | - |
| Thursday, Mar. 27th | 7-8:30pm | 106 Student Center | Meeting: Leadership Debriefing  | **Leadership Journals** |
| Thursday, Apr. 3rd | 7-8:30pm | 106 Student Center | No Meeting (Spring Only) | **Re-Connect Assignment** |
| Thursday, Apr. 10th | To Be Determined | To Be Determined | No Meeting: Re-Connect Next Day (Spring Only) | **Transition Report & Binder** |
| Friday, Apr. 11th | 4-6pm | To Be Determined | ASB Re-Connect (Spring Only) | - |
| Thursday, Apr. 17th | 7-8:30pm | 106 Student Center | Meeting: Leadership Transition (Spring Only) | - |

***For Summer Break Site Leaders Only***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Thursday, Apr. 3rd | 7-8:30pm | 106 Student Center | ASB Pre-Connect #5 (Summer Only) | **Participant Packet** |
| Thursday, Apr. 24th | 7-8:30pm | 106 Student Center | Meeting (Summer Only) | **Reflection Outline** |
| Thursday, May 1st | 7-8:30pm | 106 Student Center | ASB Pre-Connect #6 (Summer Only) | **-** |
| Friday, May 16th-Sunday, June 1st | All Day | Accra, Ghana | ASB Summer Break Service Trip | **-** |
| Sunday, June 1st | To Be Determined | To Be Determined | No Meeting (Summer Only) | **Leadership Journals** |
| Thursday, June 13th | To Be Determined | To Be Determined | No Meeting (Summer Only) | **Transition Report& Binder** |